

Draft Minutes of the Annual General Meeting of Bowsden Parish Council held open air at Bowsden Hall Farm on Monday 3rd August 2020 at 6.0.pm

Present: Parish Councillors – Graeme Reavley (in the chair), Julie Gibbs, Jayne Watson, Rob O’Rourke, Harry Wilson and Mike Simpson (Parish Clerk).

Residents: 3

Apologies for absence: Ian Jackson

1. Minutes of the 2019 Annual General Meeting.
The minutes were accepted as a true record.
2. Matters arising.
None
3. Adoption of the Governance Statement and Accounts for 2019-20.

1/4/19 to 31/3/20 Account

Receipts £4757.28 Expenditure £1809.20 Y/e Balance £4451.39

- a) Annual Internal Audit Report – Approved.
- b) Annual Governance Statement – Approved and signed off.
- c) Accounting Statement – Approved and signed off.
- d) Certificate of Exemption – Approved and signed off.

The Certificate of Exemption from limited assurance review was emailed to the external auditors, PKF Littlejohn on 3/8/20.

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements and the Certificate of Exemption will be published on or around 1/9/20 in the parish council section of the Bowsden Village Hall website, www.bowsdenvillagehall.net.

Anyone without access to the website can inspect the documents by contacting the parish clerk.

4. Election of Officers.
The Chairman and Vice Chairman agreed to continue in office until the next ordinary parish council meeting under the provisions of “The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020”.
5. Any other business.
The Chairman had clarified that the year-end balance of £4451.39 to the 2019-20 account included a sum of £2727.28 for new fencing in The Park which was now due for immediate payment.
6. Date of next meeting – To be agreed.